

MINUTES OF REGULAR BOARD MEETING 6-12-18 #962
BOARD OF EDUCATION

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Derek Ross, called the regular meeting to order at 5:03 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Derek Ross, President, Ms. Denise Helfstein, Vice President, Ms. Barbara Laifman, Clerk, Mr. Allen Rosen, Member, and Mr. Drew Hazelton, Member

BOARD ABSENT

None

PUBLIC COMMENTS

None

ADJOURN TO CLOSED SESSION

Board President, Derek Ross reported that in Closed Session the Board would be discussing:

A. SUPERINTENDENT EVALUATION

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

C. PUBLIC EMPLOYEE EMPLOYMENT: Walk on Coach-Football, Walk on Coach – Basketball, Walk on Coach – Dance, Food Service Assistant I Subs, Instructional Assistants II Sp Ed, Instructional Assistant II Sp Ed Subs, Instructional Assistants III Sp Ed Behavior, Instructional Assistant III Sp Ed Behavior Subs, Social Emotional Services Specialist, Behavior Specialists, Occupational Therapist, Campus Supervisor Sub, Temporary Contract Elementary School Teachers, Temporary Contract Secondary School Teacher, Special Ed Teacher – Brookside Elementary School, Computer Science Teacher – Oak Park High School, Principal Red Oak Elementary School

D. CONFERENCE WITH LABOR NEGOTIATORS:

Agency designated representatives: Leslie Heilbron and Martin Klauss
Employee organizations: Oak Park Teachers Association and Oak Park Classified Association

The Board adjourned to Closed Session at 5:04 p.m.

CALL TO ORDER/MEETING PLACE

The Board of Education President, Mr. Derek Ross, called the regular meeting to order at 6:49 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

BOARD PRESENT

Mr. Derek Ross, President, Ms. Barbara Laifman, Clerk, Mr. Allen Rosen, Member, Mr. Drew Hazelton, Member.

BOARD ABSENT

Ms. Denise Helfstein, Vice President

STAFF PRESENT

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, Dr. Jay Greenlinger, Director of Curriculum and Instruction, and Mrs. Ragini Aggarwal, Executive Assistant.

FLAG SALUTE

Cliff Moore led the Pledge of Allegiance to the Flag.

REPORT ON CLOSED SESSION

Dr. Knight reported that in closed session the Board took no action.

ADOPTION OF AGENDA

On motion of Drew Hazelton, seconded by Denise Helfstein, the Board of Education adopted the agenda as presented. Motion carried Aye: Hazelton, Helfstein, Laifman, Rosen, Ross. No - 0.

PUBLIC SPEAKERS

None

PRESENTATIONS

The Board recognized Brookside Interim Principal, Anne Jenks for a wonderful job.

REPORT FROM BOARD MEMBERS

Board Member Allen Rosen no remarks

Board Member Drew Hazelton thanked everyone for the wonderful graduations and culminations.

Board Member Barbara Laifman, thanked the Oak Park Education Foundation for the strategic planning retreat.

Board Member Derek Ross thanked Kathy Kraas and the Oak Park Education Foundation for a wonderful strategic planning retreat.

Superintendent Dr. Knight and Dr. Leslie Heilbron introduced and welcomed Stacy LaFrenz as the new principal of Red Oak Elementary School and Kent Cromwell as the new Principal of Oak View High School and Oak Park Independent School.

REPORT FROM OAK PARK EDUCATION FOUNDATION

Kathy Kraas provided a report on the Oak Park Education Foundations strategic planning event held on June 11, 2018

REPORT FROM OAK PARK MUNICIPAL ADVISORY COUNCIL

Jane Nye provided a report on the MAC

DISCUSSION ON 2014-2019 ENROLLMENT REPORT

Cliff Moore, Administrative Consultant provided a report on the enrollment trends for Oak Park Unified School District for the years 2014-2019, including the number of DOC and permit students.

PRESENTATION ON CLUB OAK PARK

Sara Ahl, Director of Extended Care Program, shared the program and budget details of Club Oak Park and the planning process for the program to start in August at our all three of our Elementary Schools and Medea Creek Middle School. The program has 674 students enrolled at this point.

B.1. CONSENT AGENDA

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Consent Agenda. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No - 0. Absent - Helfstein

- a. [Approve Minutes of Regular Board Meeting May 17, 2018 and Special Board Meeting May 29, 2018](#)
- b. [Public Employee/Employment Changes 01CL23762-01CL23795 & 01CE08812-01CE08864](#)
- c. [Approve Purchase Orders – May 1-31, 2018](#)
- d. [Approve Out of State Travel for Certificated Employees to Attend the Teachers College at Columbia University’s Units of Study in Phonics in New York City, NY – August 19-22, 2018](#)
- e. [Approve Facility Use by Religious Organization](#)
- f. [Approve Renewal Agreement with Ventura County Office of Education For 2018-19 Escape Financial and Payroll/Personnel System Services](#)
- g. [Approve Renewal Agreement with School Services of California for Fiscal Information Services](#)
- h. [Approve Utilization of Piggyback Bids for Purchase of Goods and Services Throughout Fiscal Year 2018-19](#)
- i. [Approve Resolution No. 18-15, Appropriation and Budgeted Transfers Fiscal Year 2018-19](#)
- j. [Approve Resolution No. 18-16, Temporary Loans Between District Funds for Fiscal Year 2018-19](#)
- k. [Approve Resolution No. 18-17, Year End Budget and Interfund Transfers for Fiscal Year 2017-18](#)
- l. [Approve Resolution No. 18-18, Authority to Improve Compensation for Certain Categories of Employees After July 1, 2018](#)

B2. BUSINESS SERVICES

- a. [Approve 2018-19 Oak Park Unified School District Local Control and Accountability Plan](#)

On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved the 2018-19 Oak Park Unified School District Local Control and Accountability Plan. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent - Helfstein

- b. [Approve and Adopt 2018-19 Oak Park Unified School District Annual Operating Budget](#)

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved and Adopted 2018-19 Oak Park Unified School District Annual Operating Budget, but excluded the 2018-19 stipends requests. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.

- c. [Approve Agreement with Developing Outdoors for General Staffing Services for the Extended Care Program](#)

On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved the Agreement for a letter of intent to enter into an agreement with Developing Outdoors for General Staff Services and granted permission to the Superintendent to sign the

- final agreement as long as legal counsel and the JPA approve of it. Motion carried: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.
- d. Public Disclosure and Approval of Collective Bargaining Agreement Between the District and Oak Park Teachers Association**
On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved the Collective Bargaining Agreement Between the District and Oak Park Teachers Association. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein
- e. Public Disclosure and Approval of Collective Bargaining Agreement Between the District and Oak Park Classified Association**
On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved the Collective Bargaining Agreement Between the District and Oak Park Classified Association. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent - Helfstein
- f. Public Disclosure and Approval of Compensation Adjustment for Administrative, Confidential, and Specified Unrepresented Employees**
On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the Compensation Adjustment for Administrative, Confidential, and Specified Unrepresented Employees. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein
- g. Approve 2018-19 Employee Health Benefit Plans**
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education Approved the 2018-19 Employee Health Benefit Plans. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein
- h. Authorize and Ratify Construction Contract for Measure R Project 18-27R Oak Park High School V Swale Repairs**
On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education Authorized and Ratified Construction Contract for Measure R Project 18-27R Oak Park High School V Swale Repairs. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein
- i. Authorize and Ratify Construction Contract for Measure R Project 18-32R Fence at Cul-de-Sac Near Oak Park High School**
On motion of Barbara Laifman, seconded by Derek Ross, the Board of Education Authorized and Ratified Construction Contract for Measure R Project 18-32R Fence at Cul-de-Sac Near Oak Park High School. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein
- j. Approve Change Order No 1, Project 18-23S Painting of Stadium Railing at Oak Park High School**
On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved Change Order No 1, Project 18-23S Painting of Stadium Railing at Oak Park High School. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein
- k. Approve Change Order 1 Project 18-17F Prop 39 Exterior Lighting Upgrade**
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Change Order No 1, Project 18-23S Painting of Stadium Railing at Oak Park High School. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.
- l. Authorize and Award Maintenance Contract Measure S Project 18-33S Solar Installation Maintenance**
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education authorized and awarded Maintenance Contract Measure S Project 18-33S Solar Installation Maintenance. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.

- m. Authorize and Award of Purchase Contract Measure S Project 18-30S MCMS Library Computer Lab Refresh of 8 iMacs and 40 Chromebooks**
On motion of Drew Hazelton, seconded by Allen Rosen, the Board of Education authorized and awarded Purchase Contract Measure S Project 18-30S MCMS Library Computer Lab Refresh of 8 iMacs and 40 Chromebooks. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.
- n. Authorize and Award of Purchase Contract Measure S Project 18-29S Install Flat Panel Screens at Medea Creek Middle School and OPHS G9**
On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education Authorized and Awarded Purchase Contract Measure S Project 18-29S Install Flat Panel Screens at Medea Creek Middle School and OPHS G9. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.
- o. Authorize and Award of Purchase Contract Measure S Project 18-28S Chromebook Refresh**
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education Authorized and Awarded Purchase Contract Measure S Project 18-28S Chromebook Refresh. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.
- p. Authorize and Award Project 18-31F 3-D Printer to be Funded by VCI Grant and Measure S Bond Fund**
On motion of Derek Ross, seconded by Allen Rosen, the Board of Education Authorized and Awarded 18-31F 3-D Printer to be Funded by VCI Grant and Measure S Bond Fund. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.
- q. Authorize Measure S Technology Project 18-35S Purchase of Chromebook Cart for Fifth Grade Classes at Brookside Elementary School**
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education Authorized Measure S Technology Project 18-35S Purchase of Chromebook Cart for Fifth Grade Classes at Brookside Elementary School. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.
- r. Approve Notice of Completion, Measure S Project 18-23S, Painting of Stadium Railing at Oak Park High School**
On motion of Allen Rosen, seconded by Derek Ross, the Board of Education Approved Notice of Completion, Measure S Project 18-23S, Painting of Stadium Railing at Oak Park High School. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.
- s. Approve Notice of Completion, Measure R Project 18-27R Oak Park High School V Swale Repairs**
On motion of Derek Ross, seconded by Allen Rosen, the Board of Education Approved Notice of Completion, Measure R Project 18-27R Oak Park High School V Swale Repairs. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.
- t. Approve Notice of Completion, Measure R Project 18-32R Fence at Cul-de-Sac Near Oak Park High School**
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education Approved Notice of Completion, Measure R Project 18-32R Fence at Cul-de-Sac Near Oak Park High School. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.
- u. Approve and Authorize Measure R Project 18-34R, Phase 1 - Purchase and Renovation of Extended Care Program Classroom Buildings**
On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education Approved and Authorized Measure R Project 18-34R, Phase 1 - Purchase and Renovation of Extended Care Program Classroom Buildings. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.

B3. HUMAN RESOURCES

- a. [Approve New Position of Site Leader for the Extended Care Program](#)
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education Approved New Position of Site Leader for the Extended Care Program. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.
- b. [Approve Updated Technology Acceptable Use Agreement for Staff](#)
On motion of Derek Ross, seconded by Drew Hazelton, the Board of Education Approved Updated Technology Acceptable Use Agreement for Staff. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.

B4. CURRICULUM

- a. [Approval of Approval of Additional Novel for Oak Park High School's 12th Grade Women's Literature Courses](#)
On motion of Drew Hazelton, seconded by Allen Rosen, the Board of Education approved Additional Novel *Interference* by Lynda Radley for Oak Park High School for its 12th Grade Women's Literature Courses. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein
- b. [Approve Membership and Partnership Agreement for Catalyst Network with Green School National Network for 2018-19](#)
On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved Membership and Partnership Agreement for Catalyst Network with Green School National Network for 2018-19. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.

B5. BOARD

- a. [Approve California School Boards Association Membership Dues \(\\$8,517\) and Education Alliance Membership Dues \(\\$2129\) for 2018-2019](#)
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved California School Boards Association Membership Dues (\$8,517) and Education Alliance Membership Dues (\$2129) for 2018-2019. Motion carried Aye: Hazelton, Rosen, Ross. No – 0. Absent – Helfstein. Barbara Laifman recused herself due to remote interest as an employee of CSBA.
- b. [Approve Certification of Signatures for 2018-19 School Year](#)
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved Certification of Signatures for 2018-19 School Year. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.
- c. [Approve 2018-2019 School Handbooks/Discipline Plans](#)
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved 2018-2019 School Handbooks/Discipline Plans. Motion carried Aye: Hazelton, Laifman, Rosen, Ross. No – 0. Absent – Helfstein.
- d. [Review Assessments of the Board Approved 2018-19 Goals and Moral Imperatives](#)
The Board reviewed and discussed the Assessments for 2018-19 Goals and Moral Imperatives.

B6. BOARD POLICIES

- a. [Approve Amendment to Board Policy 4119.21/4219.21/4319.21 – Professional Standards - First Reading.](#)
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved Amendment to Board Policy 4119.21/4219.21/4319.21 – Professional Standards -

First Reading as First and Final Reading. Motion carried Aye – Hazelton, Laifman, Rosen, Ross, No – 0. Absent – Helfstein.

- b. Approve Amendment to Board Policy 0410 – Nondiscrimination in District Programs and Activities – First Reading**
On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved Amendment to Board Policy 0410 – Nondiscrimination in District Programs and Activities – First Reading. Motion carried Aye – Hazelton, Laifman, Rosen, Ross, No – 0. Absent - Helfstein
- c. Approve Amendment to Board Policy and Administrative Regulation 5111 – Admission – First Reading**
On motion of Barbara Laifman, seconded by Drew Hazelton, the Board of Education approved Amendment to Board Policy and Administrative Regulation 5111 – Admission – as First and Final Reading. Motion carried Aye – Hazelton, Laifman, Rosen, Ross, No – 0. Absent - Helfstein
- d. Approve Amendment to Board Policy and Administrative Regulation 5111.1 – District Residency – First Reading**
On motion of Allen Rosen, seconded by Derek Ross, the Board of Education approved Amendment to Board Policy and Administrative Regulation 5111.1 – District Residency as First and Final Reading with the suggested changes. Motion carried Aye – Hazelton, Laifman, Rosen, Ross, No – 0. Absent – Helfstein
- e. Approve Amendment to Board Policy and Administrative Regulation 5125 – Student Records - First Reading**
On motion of Derek Ross, seconded by Barbara Laifman, the Board of Education approved Amendment to Board Policy and Administrative Regulation 5125 – Student Records as First and Final Reading with the suggested changes. Motion carried Aye – Hazelton, Laifman, Rosen, Ross, No – 0. Absent – Helfstein
- f. Approve Amendment to Board Policy 5131.2 – Bullying - First Reading**
On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved Amendment to Board Policy 5131.2 – Bullying as First and Final Reading with the suggested changes. Motion carried Aye – Hazelton, Laifman, Rosen, Ross, No – 0. Absent – Helfstein
- g. Approve Adoption of Board Policy and Administrative Regulation 5145.13 – Response to Immigration Enforcement – First Reading**
On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved Adoption of Board Policy and Administrative Regulation 5145.13 – Response to Immigration Enforcement as First and Final Reading with the suggested changes. Motion carried Aye – Hazelton, Laifman, Rosen, Ross, No – 0. Absent – Helfstein
- h. Approve Amendment to Board Policy and Administrative Regulation 5145.3 – Nondiscrimination/Harassment – First Reading**
On motion of Drew Hazelton, seconded by Derek Ross, the Board of Education approved Amendment to Board Policy and Administrative Regulation 5145.3 – Nondiscrimination/Harassment as First and Final Reading with the suggested changes. Motion carried Aye – Hazelton, Laifman, Rosen, Ross, No – 0. Absent – Helfstein
- i. Approve Adoption of Board Policy and Administrative Regulation 5148.2 – Before/After School Programs – First Reading**
On motion of Allen Rosen, seconded by Drew Hazelton, the Board of Education approved Adoption of Board Policy and Administrative Regulation 5148.2 – Before/After School Programs as First and Final Reading with the suggested changes. Motion carried Aye – Hazelton, Laifman, Rosen, Ross, No – 0. Absent – Helfstein

On motion of Barbara Laifman, seconded by Derek Ross, there being no further business before this Board, the Regular meeting is declared adjourned at 9:23 p.m.

Date

President of the Board

Date

Clerk or Secretary of the Board